



Job Posting: *DayStar* Intern Director

Employment Period: Late May 2027 - Early August 2027

Reports To: DayStar Director

Job Summary

DayStar Native Outreach is seeking a Christian Young Adult to fill the position of a passionate and skilled **Intern Director** to lead our summer Intern Program, designed to provide meaningful learning experiences, both spiritual and practical, for interns while supporting impactful programming for Indigenous youth. This role requires a strong practical knowledge of God's Word, a deep commitment to missional living, strong leadership skills, excellent communication abilities, and a commitment to relationship-building within Indigenous communities.

Position Overview

The Intern Director will work closely with the DayStar Director to establish and implement program goals, oversee day-to-day operations, mentor interns, and support program leaders in delivering high-quality experiences for Indigenous youth. This position involves direct interaction with interns, Indigenous youth and families, community partners, and volunteer teams. The position will be "shadowed" by the Community Director in M'Chigeeng for "Native perspective" input, understanding and practical assistance.

This is a "salaried" 12-week position - \$12,000.00 - paid out bi-weekly.

Key Responsibilities

Program Leadership & Coordination

- Collaborate with the Director to define goals and objectives for the Intern Program and ensure these are clearly communicated to interns and program developers.

- Develop a workable calendar of events and opportunities based on goals, objectives, activities, responsibilities, personnel and locations for each activity.
- Oversee daily operations to ensure a successful, spiritual and educational experience for interns working alongside Indigenous youth.
- Support program developers in delivering skills-based training that helps interns contribute effectively to program activities.
- Lead a 7-week program that brings interns and Indigenous youth together in meaningful, structured engagement that will result in transformational opportunities for both Interns and Indigenous Youth
- Coordinate with program leaders to create and maintain a comprehensive **7-week Events Calendar**.

Community & Participant Engagement

- Assist in recruiting Indigenous youth participants through community relationships, advertising, volunteer teams, and outreach to local leaders (Chief and Council, youth workers, etc.).
- Serve as the primary liaison between Indigenous youth, their parents/caregivers, interns, and program leaders.
- Maintain professional communication and support positive relationship-building throughout the program.

Program Operations & Evaluation

- Co-manage incident reports and respond to emerging concerns alongside the Director.
- Facilitate weekly evaluation meetings with program leaders and interns, supplemented by individual check-ins as needed.
- Prepare written summaries of evaluation outcomes for the Director and internal records.
- Maintain confidentiality in all interactions with interns, staff, and Indigenous youth.
- Lead adjustments to programming, facilities, schedules, or resources based on evaluation feedback.
- Provide interns with clear daily and weekly expectations across all major program components, including:
 - Indigenous Youth Conference
 - 10-day canoe/camping expedition (Northern Ontario)
 - 5-day Soccer Camp (Manitoulin Island)
 - 5-day Volleyball Camp
 - DayCamp involvement in the community with existing volunteer teams and leaders
 - 8-day hiking/camping experience (Northern Ontario)

Staff Support & Administration

- Be available to assist with conflict resolution, disciplinary issues, and team dynamics.

- Ensure program leaders have the tools and time needed to mentor interns effectively.
- Track program-related expenses, submit receipts, and follow financial procedures under the Director's guidance.
- Develop and lead a successful evaluation process after the program that will be the foundation and practical steps/suggestions for an expanded Intern program in the next years of DayStar Ministry
- Establish clear communication and expectations of opportunities, responsibilities and commitments with all "volunteers" outside of the native community and those "persons of peace" within the community that will be engaged in executing the programs.

Qualifications

- Experience working with youth in leadership, mentorship, and program coordination roles.
- Is self-motivated
- Able to engage others in the vision and practical steps necessary to accomplish that vision
- Able to provide a Vulnerable Sector Certificate.
- A trackable record of involvement and leadership in a church or parachurch ministry with references.
- A "post-secondary" (preferably in a Biblical context), in process or completed, study in Youth Ministry or Outdoor Ministry focus is preferred.
- Understanding of, or willingness to learn about, Indigenous cultures and community contexts, specifically within the Anishinabe world in which they will be engaged.
- Strong management, communication, organizational, and team-building skills.
- A strong working understanding of God's Word, able to articulate, teach, and apply it throughout personal relationships, conversation and in directing all aspects of the Intern Program.
- Ability to lead in dynamic outdoor, community-based, and cross-cultural environments.
- Experience with conflict resolution and staff supervision is an asset.
- Personal transportation would be an asset, but not required

What We Offer

- Practical experience in leadership training, program development and execution, and mentorship structured ministry for future ministry opportunities
- Training and experience in developing and executing successful youth programming and Indigenous community engagement

- Hands-on outdoor activity, camp leadership training and experience through a reputable Christian outdoors adventure organization
 - A supportive team environment focused on personal, spiritual, and professional growth
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How to Apply

- Fill out the application form - <https://forms.gle/N74nuKVeWzFVJTrH8>
- Any questions, please email: **bernieprinzen@gmail.com**